

Monthly Supervision Record – GRS2

PGRs Name	
ID No:	
Programme	
Mode of study (FT/PT)	
Lead Supervisor	
Co Supervisor	

Date of supervision meeting	
There has been no contact this month	<input type="checkbox"/> (briefly explain why)

**Part A: To be completed by the PGR prior to the supervision meeting**

**Progress since last monthly report (if appropriate)/areas you would like to discuss**

**Part B: To be completed by supervisor during or immediately after meeting**

**Summary of discussions and outcomes and future work**

**Overall rating of PGR's progress to date (tick one)**

- At least satisfactory
  There are some areas giving cause for concern

If "There are some areas giving cause for concern" has been ticked please state clearly the steps the PGR should take to reach a level of satisfactory progress:

Changes to project/area of research

Do you envisage any changes to the project/area of research:  Yes  No

If yes, please discuss this with the School PGR Lead as Ethical approval and new ATAS (\*) clearance (for international PGRs) may be required.

(\*ATAS clearance is required for all non EEA PGRs who are researching certain subject areas. PGRs requiring a visa to study and whose research is ATAS attracting **MUST NOT** undertake any research that is not included in the statement used for their current ATAS approval.)

Tick the first of these that applies:

PGR - Supervision contact (face-to-face)	
PGR – Supervision contact (email)	
PGR – Supervision contact (telephone/video conference)	
Fieldwork	

There has been no supervision meeting but the following has taken place (please tick one that applies)

Induction meeting		Attended viva	
PGR - Progress Review		Thesis submitted/resubmitted for examination	
PGR - Progress Review Panel		Submission of minor corrections	
Submission of draft thesis chapters		Submission of major corrections	
Awaiting viva		Awaiting outcome of corrected thesis	

### Part C: Sign off

#### Supervisor

This form contains an accurate summary of the supervision meeting: YES

NO

If no, please state your reasons for this:

Signed:

Date:

#### PGR

This form contains an accurate summary of the supervision meeting: YES

NO

If no, please state your reasons for this:

Signed:

Date: