The University of Birmingham  
School of Computer Science  

Research Student Monitoring Group  
Report 2

Name of student: 

Thesis group: 

Working title:  
Start date:  
Thesis Submission Deadline:  
Length of time taken by date of next RSMG meeting: 

Please prepare your progress report by your due date and hold your Thesis Group meeting shortly thereafter. Return this form straight away, and in good time for the RSMG meeting. 

a. Is the topic acceptable for a research degree? 
b. Is the student working well, highly motivated, capable of doing research? Are the supervision records in order? 
c. Is any remedial training necessary? 
d. Is the student’s English up to the required standard? 
e. Is the literature review making satisfactory progress? 
f. Is the student likely to submit a full thesis proposal on time? 
g. Is there any cause for concern over the student’s ability to complete a research thesis within the required time? 
h. Any other comments, on student or supervisor? Any feedback from student to RSMG? 

These comments have been discussed with the student. 

Signed (Supervisor): Other Thesis Group members present:  
Signed (Student):  
Date:  

RSMG2
The University of Birmingham
School of Computer Science

Research Student Monitoring Group
Report 3

Name of student:

Thesis group:

Working title:

Start date:
Thesis Submission Deadline:
Length of time taken by date of next RSMG meeting:

Please prepare your progress report by your due date and hold your Thesis Group meeting shortly thereafter. Return this form straight away, and in good time for the RSMG meeting.

a. Is the topic acceptable for a research degree, and has it been adequately motivated?

b. Is the student working well, highly motivated, capable of doing research? Are the supervision records in order?

c. Is the literature review adequate? (Good, acceptable, bad) If bad explain why.

d. Is the student’s English up to the required standard?

e. Is the student developing the appropriate analytical skills, design skills, research skills, etc. to complete a research thesis?

f. Is the proposed strategy acceptable?

g. Is the timetable feasible?

/ PTO
h. Are there likely to be any resource implications in the school? E.g. will the student need additional equipment, programming help, special systems work, software to be purchased, travel funds, etc.?

i. Is the student likely to be able to complete a research thesis within the required time? If not, what action should be taken? In particular should the student be allowed to continue?

j. Should this student be registered for a PhD or MPhil degree?

k. Has the Ethical Self-Assessment Form been completed?

   Was further ethical review needed, and if so has it been applied for?

l. Any other comments, on student or supervisor? Any feedback from student to RSMG?

These comments have been discussed with the student.

Signed (Supervisor): Other Thesis Group members present:

Signed (Student):

Date:
Name of student: 

Thesis group: 

Working title: 

Start date: 

Thesis Submission Deadline: 

Length of time taken by date of next RSMG meeting: 

Please prepare your progress report, including the Development Needs Analysis (DNA) form, by your due date and hold your Thesis Group meeting shortly thereafter. Return this form straight away, and in good time for the RSMG meeting. 

a. Is the student making satisfactory progress? 

b. Is the current plan feasible? 

c. Is the skills development plan appropriate? Are the supervision records in order? 

d. Are there any new developments that are cause for concern? 

e. Is the student likely to be able to do a PhD/MPhil thesis within the required time? If not, what action should be taken? In particular should the student be allowed to continue? 

f. Any other comments, on student or supervisor? Any feedback from student to RSMG? 

These comments and the attached DNA form have been discussed with the student. 

Signed (Supervisor): 

Other Thesis Group members present: 

Signed (Student): 

Date: 

RSGM4 – Development Needs Analysis (DNA) form attached? □
The University of Birmingham  
School of Computer Science  

Research Student Monitoring Group  
Report 5

Name of student:  
Thesis group:  
Working title:  
Start date:  
Thesis Submission Deadline:  
Length of time taken by date of next RSMG meeting:  

Please prepare your progress report by your due date and hold your Thesis Group meeting shortly thereafter. Return this form straight away, and in good time for the RSMG meeting.

a. Is the student making satisfactory progress?

b. Is the student successfully developing his or her skills? Are the supervision records in order?

c. Is the current plan feasible?

d. Are there any new developments that are cause for concern?

e. Is the student likely to be able to complete a PhD/MPhil thesis within the required time? If not, what action should be taken? In particular should the student be allowed to continue?

f. Any other comments, on student or supervisor? Any feedback from student to RSMG?

These comments have been discussed with the student.

Signed (Supervisor):  
Other Thesis Group members present:

Signed (Student):

Date:
The University of Birmingham
School of Computer Science

Research Student Monitoring Group
Report 6

Name of student:

Thesis group:

Working title:

Start date:
Thesis Submission Deadline:
Length of time taken by date of next RSMG meeting:

Please prepare your progress report, including the Development Needs Analysis (DNA) form, by your due date and hold your Thesis Group meeting shortly thereafter. Return this form straight away, and in good time for the RSMG meeting.

a. Is the student making satisfactory progress?

b. Is the skills development plan appropriate? Are the supervision records in order?

c. Are the current plan and timetable for writing-up feasible?

d. Are there any new developments that are cause for concern?

e. Is the student likely to be able to complete a PhD/MPhil thesis within the required time? If not, what action should be taken? In particular should the student be allowed to continue? If an extension looks unavoidable, how long will be needed?

f. How many chapters of the thesis have been written?

g. Any other comments, on student or supervisor? Any feedback from student to RSMG?

These comments and the attached DNA form have been discussed with the student.

Signed (Supervisor):

Other Thesis Group members present:

Signed (Student):

Date:

RSMG6 – Development Needs Analysis (DNA) form attached? □
The University of Birmingham  
School of Computer Science  

Research Student Monitoring Group  
Report 7

Name of student: 
Thesis group: 
Working title: 

Start date: 
Thesis Submission Deadline: 
Length of time taken by date of next RSMG meeting: 

Please prepare your progress report by your due date and hold your Thesis Group meeting shortly thereafter. Return this form straight away, and in good time for the RSMG meeting.

a. Is the student making satisfactory progress?

b. Has the student successfully developed his or her skills? Are the supervision records in order?

c. Are the current plan and timetable for writing-up feasible?

d. How many chapters of the thesis have been written?

e. Are there any new developments that are cause for concern?

f. Is the student likely to be able to complete a PhD/MPhil thesis within the required time? If not, what action should be taken? In particular should the student be allowed to continue? If an extension looks unavoidable, how long will be needed?

g. Any other comments, on student or supervisor? Any feedback from student to RSMG?

These comments have been discussed with the student.

Signed (Supervisor):  
Other Thesis Group members present:

Signed (Student):

Date:
The University of Birmingham
School of Computer Science

Research Student Monitoring Group
Report 8

Name of student:

Thesis group:

Working title:

Start date:
Thesis Submission Deadline:
Length of time taken by date of next RSMG meeting:

Please prepare your progress report, including the Development Needs Analysis (DNA) form by your due date and hold your Thesis Group meeting shortly thereafter. Return this form straight away, and in good time for the RSMG meeting.

a. Describe the current state of the writing-up.

a. How far is the student from completion?

c. Is the current plan/timetable feasible?

d. Are there any developments that are cause for concern?

e. Is any particular action needed to ensure a timely completion? If an extension looks unavoidable, how long will be needed?

f. Any other comments, on student or supervisor? Any feedback from student to RSMG?

These comments and the attached DNA form have been discussed with the student.

Signed (Supervisor): Other Thesis Group members present:

Signed (Student):

Date:

RSMG8 – Development Needs Analysis (DNA) form attached? □