Project inspections

Peter Tino
Why?

- 40 or 60 credits => 40 credits worth of work this term

Project mark really matters!

- assess the progress of your project so far
- independent and `objective’ feedback/advice
- help you to end up with a great project
when?

• detailed timetable will be available soon

• note your time slot and inspector’s name

• check FYP page regularly
where?

• meet your inspector at the inspection time on the lower ground floor
• take him/her to the place where you’d like to present your work
• do not stay in a lab assuming your inspector will find you!
• inspector may be late (delays caused by previous inspections)
how?

• inspection - about 15 min
• Prepare a **short** presentation (~10 min)
  - background
  - key ideas
  - work so far
• answer questions, mention problems ...
• **feedback** from inspector (you’ll need to sign)
• complete a module questionnaire
• before inspection – discuss with your supervisor
what next?

• no inspection mark BUT

• the inspector will most likely mark your final thesis, so take the feedback seriously!

• discuss feedback with your supervisor
inspection tips

• introduce the topic

• explain the problem

• present your approach

• discuss progress/issues/plans
your approach

• design

• architecture

• discuss alternatives - why is your approach preferable?
presentation

• firm and clear structure

• high level overview – you’ll be asked about details if necessary

• principles – do not show long pieces of code

• demos/pictures are great
do not

• give handouts
• prepare many slides
• overrun
• just read the slides
• use quirky fonts
• use complex animations/presentation tricks unless really needed
inspector

• will see many projects

• will not know anything about your project before the inspection

• your project may not be his/her specialist area

• assume you’ll talk to an intelligent adult
good luck!